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## **Peer Review Oversight Committee Meeting September 16, 2022**

The Peer Review Oversight Committee (PROC) met virtually on Friday, September 16, 2022.

The following committee members were present:

Reza Mahbod, CPA, Chair  
Marco Fernandes, CPA  
Nicole Kint, CPA  
Samuel Johnson, CPA

The Board member present was:

Nadia Rogers, CPA, Board Liaison

The VBOA staff members present were:

Nancy Glynn, CPA, Executive Director  
Kelli Anderson, Communications Manager

Also in attendance for the meeting was:

Stacey Lockwood, Virginia Society of Certified Public Accountants

### **CALL TO ORDER**

Ms. Rogers called the meeting to order at 10 a.m.

### **Welcome members**

Ms. Rogers welcomed committee members, VBOA and VSCPA staff. She thanked the committee members for their service. She also introduced the newest PROC member, Samuel Johnson.

### **Introductions of PROC members**

Ms. Rogers, committee members, VBOA staff and Ms. Lockwood introduced themselves and provided a brief history of PROC.

### **Public Comment Period**

There was no public comment at this time.

### **Recap of PROC activities 2022**

Mr. Mahbod reviewed and shared PROC activities for 2022. He explained committee members spent 2022 attending Peer Review Board meetings and reviewing minutes. Even though all the meetings were remote, there was a member who attended all the meetings and things were status quo. People are still connected using their cameras and it is important that PROC is represented at each meeting. Ms. Kint discussed how the meetings have been much more streamlined and timely. Mr. Fernandes agreed that having a meeting every month has helped move the process along.

During the COVID-19 pandemic, processes slowed down and deadlines were pushed. Things have now picked back up and moving along smoothly.

The committee also discussed how important it is to encourage younger people to get involved with Peer Review, as the demographic is aging. Mr. Mahbod explained there is a need for more peer reviewers across the board.

Ms. Rogers is hopeful to add one more PROC member through continued recruitment.

#### **S.M.A.R.T. goals – Peer Review Enforcement**

Ms. Rogers explained to the committee there is a new initiative by the Board for peer review enforcement. The Board's goal for the year is to be more involved by creating and automating a process that will identify firms who should be enrolled in peer review and an enforcement process for those who are not enrolled and/or are enrolled but receiving subpar results or untimely submissions.

Ms. Glynn described the Board using this measure to help protect the public by monitoring and supporting the PROC's efforts.

#### **Updates and upcoming PROC events**

##### **Report to the Board**

Ms. Rogers explained the next report would be presented at the Board meeting in January 2023.

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#### **ADJOURNMENT**

There being no further business before the VBOA Peer Review Oversight Committee, the meeting was adjourned at 11 a.m.

#### **APPROVED:**

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Nadia A. Rogers, CPA, Board Liaison